

CHAPTER 3
PROVISION OF SERVICES

Section 1. Order of Selection.

(a) The Administrator of the Division of Vocational Rehabilitation will implement an order of selection when funding or case load size is insufficient to meet the needs of all eligible individuals who apply. The order of selection shall be:

(i) Eligible individuals on the cas loads when order of selection was implemented.

(~~ii~~) Individuals with the most severe significant disabilities:

(~~a~~A) public safety officers whose impairment was sustained in the line of duty;

(~~b~~B) all other individuals with most severe significant disabilities.

(~~iii~~iii) Individuals with severe significant disabilities:

(~~a~~A) public safety officers whose impairment was sustained in the line of duty;

(~~b~~B) all other individuals with severe significant disabilities.

(~~iii~~iv) Non-severely significantly disabled public safety officers whose impairment was sustained in the line of duty.

(~~iv~~v) All other non-severely significantly disabled individuals.

Section 2. Services.

(a) Vocational rehabilitation services will be provided as appropriate to meet the vocational needs of each individual as part of the diagnostic process or in accordance with the Individualized Written Rehabilitation Program (IWRP) Individualized Plan for Employment (IPE). As appropriate to the vocational rehabilitation needs of each individual, the following services are available:

Evaluation of Rehabilitation Needs;
Counseling and Guidance;
Referral Services;
Physical and Mental Restoration;
Training;
Maintenance;
Transportation;

Services to Family Members;
Interpreter, Note-taker and Reader Services;
Telecommunications and Sensory Aids and Devices;
Recruitment and Training Services;
Work Related Placement Services;
Occupational Licenses;
Tools and Equipment;
Personal Assistance Services;
Post-employment Services;
Rehabilitation Technology Services;
Supported Employment Services;
Attendant Services;
Other Goods and Services.

Section 3. Supported Employment Services.

(a) The following is a list of supported employment services that may be available to eligible individuals.

(a*i*) Any evaluation necessary to determine rehabilitation needs for supported employment which is supplemental to the comprehensive assessment of rehabilitation needs used to determine eligibility for vocational rehabilitation services.

(b*ii*) Job development and placement in an integrated setting.

(e*iii*) Provision of job coach services that are needed to support the trainee in employment such as:

(A) Intensive on-the-job training and other training provided by skilled job trainers;

(B) Provision of follow-up services, including regular contact with employers, trainees, parents, guardians or other representatives of trainees, and other suitable professional and informed advisors in order to reinforce and stabilize the job placement; and

(C) Regular observation or supervision of individuals with most severe disabilities at the work site.

Section 4. Rehabilitation Technology Services.

(a) These services may be provided to meet the needs of and address the barriers confronted by individuals with disabilities in areas that include education, employment, transportation, independent living, and recreation.

Section 5. Cost of Services.

(a) Evaluation of rehabilitation needs, counseling, guidance and referral services, rehabilitation technology, and placement services shall be provided by the Division, without regard to the client's financial need or ability to pay. The client will be asked to apply for available health insurance coverage toward the cost(s) of health evaluation services.

(b) Income guidelines, according to a uniform schedule of financial need, have been established by the Division. These are based on a percentage of Federal poverty guidelines and family size.

(c) If a client's income is above the applicable guidelines, the client must participate in the cost of rehabilitation services to the extent he is above that guideline. If the client's income is below the applicable guidelines, the Division may provide rehabilitation services at no cost.

Section 6. Limitation on Services.

(a) DVR will provide only those services determined by DVR to be reasonably related to the vocational rehabilitation of the client, as explained and stipulated in the client's [IWRP](#) IPE.

(b) Maintenance or transportation shall never be the sole benefit conferred on a client.

Section 7. Professional Requirements.

[\(a\)](#) DVR requires that providers meet relevant standards of competency:

[\(a\)](#) Professional service providers must meet applicable state licensure or professional certification requirements;

[\(b\)](#) Educational and training institutions must be accredited by the State's authorized accrediting body;

[\(c\)](#) Hearing evaluations will be provided only by such physicians or audiologists licensed or certified in accordance with State law or requirements;

[\(d\)](#) Community Rehabilitation Programs shall be accredited by the Commission of Accreditation of Rehabilitation Facilities (CARF) unless these circumstances exist:

[\(i\)](#) the organization has been in existence for less than twelve months, or

(~~h~~B) the organization has been in existence for more than twelve months, but has been providing services to clients for less than twelve months.

(~~e~~v) Mental Health Centers must be certified by the Division of Behavioral Health.

Section 8. Case Closure.

(~~a~~) The counselor shall close an individual's case at any time in the vocational rehabilitation process when it has been determined that:

(~~a~~i) the individual is not eligible, or

(~~b~~ii) the individual is no longer eligible, or

(~~e~~iii) the individual is no longer available for evaluation or service provision, or

(~~d~~iv) there is clear and convincing evidence the individual cannot benefit from vocational rehabilitation services, or

(~~e~~v) the client has failed to cooperate, or

(~~f~~vi) the client has failed to maintain satisfactory progress toward the mutually agreed upon rehabilitation plan goals, or

(~~g~~vii) appropriately planned services, expenditures and reports have been completed, and additional vocational rehabilitation services are either unnecessary or inappropriate, except as may be provided under post-employment services.