

WY Department of Workforce Services
WorkKeys Testing Site Contact Information
Last Updated: June 17, 2011

Northern Wyoming Community College District (2 total sites)

1) Gillette College – ITEC

- **4 computers available for testing, more available with prior notice**
- **Contact Person(s):** Beth Walker, Director of Testing Center
- **Address:** 300 West Sinclair; Gillette, WY 82718
- **Email:** testing@sheridan.edu
- **Phone #:** (307) 686-0254 ext. 1455
- **Fax #:** (307) 687-7141
- **Website:** <http://www.sheridan.edu/itec/workkeys/>
- **Client Computer Lab Hours:**
 - *By appointment ONLY*

2) Sheridan College – ITEC

- **8 computers available for testing**
- **Contact Person(s):** Sue Tarter
- **Address:** 3059 Coffeen Ave, Sheridan, WY 82801
- **Email:** starter@sheridan.edu
- **Phone #:** (307) 674-6446 ext. 2004
- **Fax #:** (307) 674-3373
- **Website:** <http://www.sheridan.edu/itec/workkeys/>
- **Client Computer Lab Hours:** M-F 8:00am-5:00pm
 - *By appointment ONLY*

Notes:

- ✓ **Gillette/Sheridan College has contracted with the WIN skill-building program, which they offer free of charge, and which can be utilized on any computer with an internet connection.**

Central Wyoming College (5 total sites)

- 1) **Central Wyoming College – Main Campus – Riverton**
 - **8 computers available for testing**
 - **Contact Person(s):** Jan Jensen, Library/Test Center Assistant; Juli Davis, Assistant Librarian/Coordinator of Testing Services; Lynne McAuliffe, Asst. Dean for Workforce & Community Education
 - **Address:** Central Wyoming College, 2660 Peck Avenue, Riverton, WY 82501
 - **Email:** jjensen@cwcc.edu; juli.davis@cwcc.edu, lmcaulif@cwcc.edu
 - **Phone #:** (307) 855-2232 (Juli), (307) 855-2298 (Jan)
 - **Fax #:** (307) 855-2094
 - **Website(s):** <http://www.cwcc.edu/Student-Services/Library/Testing-Center.htm>
 - **Client Computer Lab Hours:** every Monday afternoon from 2-5 and Wednesday morning from 8-12 (drop-ins may test during those times). Outside of those hours, we'll need 24 hours advance notice to ensure we can proctor the exam.
 - ***Except holidays***
 - Additional hours by appointment.
 - The Testing Center is located in Central Wyoming College's Main Hall, inside the library.
 - **No tests begin after 4 p.m.**
- 2) **Central Wyoming College – Outreach Branch – Jackson**
 - **4 computers available for testing**
 - **Contact Person(s):** Susan Thulin, Outreach Coordinator; Doug Miller, Jackson Campus Assistant
 - **Address:** PO Box 4795; 240 S. Glenwood Suite 124, Jackson WY 83001
 - **Email:** jacksoninfo@cwcc.edu; sthulin@cwcc.edu; doug@cwcc.edu
 - **Phone #:** (307) 733-7425
 - **Fax #:** 1-800-863-7170
 - **Website(s):** <http://www.cwcc.edu/what/outreachcenters/jackson>
 - **Client Computer Lab Hours:** 8am - 5pm M – F
 - **Special Instructions for Testing:**
 - Must call for an appt. as early as possible, but no less than 3 days in advance
- 3) **Central Wyoming College – Outreach Branch – Lander**
 - **15 computers available for testing**
 - **Contact Person(s):** Mickey Douglas, Michael Cheek and Anne Even
 - **Address:** 427 Main, Lander WY 82520
 - **Email:** mdouglas@cwcc.edu; mcheek@cwcc.edu; aeven@cwcc.edu
 - **Phone #:** (307) 332-3394
 - **Fax #:** (307) 332-5168
 - **Website(s):** <http://www.cwcc.edu/Outreach-Centers/Lander-Center.htm>
 - **Client Computer Lab Hours:** 1pm-5pm, M – Th
- 4) **Central Wyoming College – Outreach Branch – Thermopolis**
 - **2 computers available for testing**
 - **Contact Person(s):** Erin Whipple
 - **Address:** 601 S. Broadway, Thermopolis WY 82443
 - **Email:** ewhipple@cwcc.edu
 - **Phone #:** (307) 864-6526
 - **Cell #:** (307)240-7145
 - **Fax #:** (307) 864-3168
 - **Website(s):** <http://www.cwcc.edu/Outreach-Centers/Thermopolis-Outreach-Center.htm>
 - **Client Computer Lab Hours:** 8:30 am to 1:30 pm, or by appointment
- 5) **Central Wyoming College – Outreach Branch - Dubois**
 - **1 computer available for testing**
 - **Contact Person(s):** Michele Burdick
 - **Address:** PO Box 175; 308 W Ramshorn St, Dubois WY 82513
 - **Email:** mburdick@cwcc.edu
 - **Phone #:** (307) 455-2625
 - **Fax #:** (307) 455-4013
 - **Website(s):** <http://www.cwcc.edu/Outreach-Centers/Dubois-Center.htm>

- **Client Computer Lab Hours:** 9am - 5pm M W F or by appt.
Must call for an appt. as early as possible, but no less than 3 days in advance!

Northwest College (3 total sites)

1) Main Campus – Powell

- **20 computers available for testing**
- **Contact Person(s):** Stacy Gilman (Make an appt. for the 2 testing days per month)
- **Address:** Powell Center for Training & Development
 231 W. 6th Street (Mailing Address); 1397 Fort Drum Drive (Physical Address), Powell,
 Wyoming 82435
- **Email:** stacy.gilman@northwestcollege.edu
- **Phone #:** (307) 754-6062
- **Fax #:** (307) 754-7839
- **Website(s):** <http://www.northwestcollege.edu/ctd/workkeys.dot>
- **Client Computer Lab Hours:** 2nd & 4th Tuesday of every month, 8am-12 noon
 - ****By appointment only****

2) NWC Cody Center

- **12 computers available for testing**
- **Contact Person(s):** Carri Dobbins (Make an appt. for the 2 testing days per month)
- **Address:** 1501 Stampede Avenue, Cody, WY 82414
- **Email:** carri.dobbins@northwestcollege.edu
- **Phone #:** (307) 587-3506
- **Fax #:** (307) 587-2209
- **Website(s):** <http://www.northwestcollege.edu/ctd/workkeys.dot>
- **Client Computer Lab Hours:**
 - 4th Tuesday of every month, 8:30am-12:30pm
 - 2nd Friday of the month, 12:30pm - 4:30pm
 - ****By appointment only****

3) NWC Worland Center

- **12 computers available for testing**
- **Contact Person(s):** Nancy Trickey (Make an appt. for the 1 testing day per month)
- **Address:** 1200 Culbertson Avenue, Worland, WY 82401
- **Email:** nancy.trickey@northwestcollege.edu
- **Phone #:** (307) 347-8541
- **Fax #:** (307) 347-3445
- **Website(s):** <http://www.northwestcollege.edu/ctd/workkeys.dot>
- **Client Computer Lab Hours:** 3rd Friday of every month, 8 am - 12 noon
 - ****By appointment only****

Notes:

Eastern Wyoming College (11 total sites)
(No Dedicated computers at Glendo, LaGrange or Chugwater sites)

- 1) **Eastern Wyoming College – Main Campus – Torrington**
 - * **7 computers available for testing**
 - * **Contact Person(s):** Janet Martindale, Coordinator, Academic Testing Center
 - * **Address:** 3200 W. C Street, Torrington, WY 82240
 - * **Email:** janet.martindale@ewc.wy.edu
 - * **Phone #:** (307) 532-8288
 - * **Fax #:** (307) 532-8228
 - * **Website(s):** http://www.ewc.wy.edu/current/councetest/ac_testing.cfm
 - * **Client Computer Lab Hours:** M-F 8 a.m. – Noon, 1-5 p.m.
 - * **Summer Hours:** 7:30-11:30 a.m. and Noon-4 p.m.

- 2) **EWC – Main Campus – Douglas**
 - * **20 computers available for testing**
 - * **Contact Person(s):** Sue McBride (Director of the Douglas campus), Jamie Sullivan (Administrative Assistant)
 - * **Address:** 203 North 6th Street, Douglas, WY 82633
 - * **Email:** sue.mcbride@ewc.wy.edu; Jamie.sullivan@ewc.wy.edu
 - * **Phone #:** (307) 358-5622
 - * **Fax #:** (307) 358-5629
 - * **Website(s):** <http://testbox.ewc.wy.edu/outreach/douglas/index.cfm>
 - * **Client Computer Lab Hours:** M-F 8:00am-4:00pm

- 3) **EWC Outreach Site – Hulett**
 - * **8 computers available for testing**
 - * **Contact Person(s):** Laura Lynn, Hulett Coordinator
 - * **Address:** Hulett School Complex, 429 Sager, Hulett, WY 82720
 - * **Email:** lynnl@crook1.com
 - * **Phone #:** (307) 467-5477
 - * **Fax #:** (307) 467-5280
 - * **Website(s):** <http://testbox.ewc.wy.edu/outreach/hulett/index.cfm>
 - * **Client Computer Lab Hours:** M-F 8:00am-4:00pm

- 4) **EWC Outreach Site – Sundance**
 - * **3 computers available for testing**
 - * **Contact Person(s):** Melissa Buckmiller, Sundance Coordinator
 - * **Address:** Sundance Community Education, 108 North 4th St, Sundance, WY 82729
 - * **Email:** buckmillerm@crook1.com
 - * **Phone #:** (307) 283-1030
 - * **Fax #:** (307) 283-1880
 - * **Website(s):** <http://testbox.ewc.wy.edu/outreach/sundance/index.cfm>
 - * **Client Computer Lab Hours:** M-F 10:00am-4:00pm

- 5) **EWC Outreach Site – Moorcroft**
 - * **15 computers available for testing**
 - * **Contact Person(s):** Melissa Buckmiller, Moorcroft Coordinator
 - * **Address:** Moorcroft High School #47 Country Lane, Moorcroft, WY 82721
 - * **Email:** buckmillerm@crook1.com
 - * **Phone #:** (307) 756-9800
 - * **Fax #:** (307) 756-3724
 - * **Website(s):** <http://testbox.ewc.wy.edu/outreach/moorcroft/index.cfm>
 - * **Client Computer Lab Hours:** W-F 10:00am-4:00pm

- 6) **EWC Outreach Site – Upton**
- * **4 computers available for testing**
 - * **Contact Person(s):** Candice Watt, Upton Coordinator
 - * **Address:** Administration Bldg for WCSD #7, 804 Willow, Upton, WY 82730
PO Box 470, Upton, WY 82730
 - * **Email:** cwatt@weston7.org
 - * **Phone #:** (307) 468-2495
 - * **Fax #:** (307) 468-2396
 - * **Website(s):** <http://testbox.ewc.wy.edu/outreach/upton/index.cfm>
 - * **Client Computer Lab Hours:** M-F 8:00am-4:00pm
- 7) **EWC Outreach Site – Newcastle**
- * **6 computers available for testing**
 - * **Contact Person(s):** Kim Conzelman, Newcastle Coordinator
 - * **Address:** Weston County School District #1, 116 Casper Ave, Newcastle, WY 82701
 - * **Email:** kim.conzelman@ewc.wy.edu
 - * **Phone #:** (307) 746-3603
 - * **Fax #:** (307) 746-4073
 - * **Website(s):** <http://testbox.ewc.wy.edu/outreach/newcastle/index.cfm>
 - * **Client Computer Lab Hours:** M-F 8:00am-4:00pm
- 8) **EWC Outreach Site – Lusk**
- * **4 computers available for testing**
 - * **Contact Person(s):** Magan Paulson, Lusk Outreach Coordinator
 - * **Address:** Niobrara Community Education, in Niobrara County School District Office, 619 West 5th St., P.O. Box 966, Lusk, WY 82225
 - * **Email:** paulsonm@lusk.k12.wy.us
 - * **Phone #:** (307) 334-2733
 - * **Fax #:** (307) 334-0126
 - * **Website(s):** <http://testbox.ewc.wy.edu/outreach/lusk/index.cfm>
 - * **Client Computer Lab Hours:** M-F 8:00am-4:00pm
- 9) **EWC Outreach Site – Guernsey**
- * **2 computers available for testing**
 - * **Contact Person(s):** Carly Shutt, Guernsey Coordinator
 - * **Address:** Guernsey Elementary, 555 S. Wyoming Avenue, Guernsey, WY 82214
P.O. Box 189, Guernsey, WY 82214
 - * **Email:** cshutt@plt2.k12.wy.us
 - * **Phone #:** (307) 836-2736
 - * **Fax #:** (307) 836-3232
 - * **Website(s):** <http://testbox.ewc.wy.edu/outreach/guernsey/index.cfm>
 - * **Client Computer Lab Hours:** M-F 8:00am-4:00pm
- 10) **EWC Outreach Site – Wheatland**
- * **6 computers available for testing**
 - * **Contact Person(s):** Sue Trautwein, Wheatland Coordinator
 - * **Address:** EWC Community Education Center, 1150 Pine Street -South East Entrance, Wheatland, WY 82201
 - * **Email:** strautwe@wyoming.com
 - * **Phone #:** (307) 322-2433
 - * **Fax #:** (307) 322-3359
 - * **Website(s):** <http://testbox.ewc.wy.edu/outreach/wheatland/index.cfm>
 - * **Client Computer Lab Hours:** M-F 9:00am-3:00pm
- 11) **EWC Outreach Site – Glenrock**
- * **10 computers available for testing**
 - * **Contact Person(s):** Margaret Farley, Glenrock Coordinator

- * **Address:** Glenrock High School, PO Box 1300, 225 Oregon Trail, Glenrock, WY 82637
- * **Email:** mfarley@cnv2.k12.wy.us
- * **Phone #:** (307) 436-5745
- * **Fax #:** (307) 436-2888
- * **Website(s):** <http://testbox.ewc.wy.edu/outreach/glenrock/index.cfm>
- * **Client Computer Lab Hours:** M-F 8:00am-4:00pm

Notes:

- ✓ All EWC outreach centers (except Douglas) are closed during the summer.
 - ✓ EWC has contracted with KeyTrain for skills training.
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Laramie County Community College (4 total sites)

- 1) **Laramie County Community College Main Campus – Cheyenne**
 - **16 computers available for testing**
 - **Contact Person(s):** Maryellen Tast, Martha Thein
 - **Address:** 1400 East College Drive, Cheyenne, Wyoming 82007, Testing Center
 - **Email:** mtast@lccc.wy.edu, mthein@lccc.wy.edu
 - **Phone #:** (307) 432-1602
 - **Fax #:** (307) 432-1604
 - **Website(s):** <http://www.lccc.wy.edu/Index.aspx?page=1196>,
<http://www.lccc.wy.edu/Index.aspx?page=543>
 - **Client Computer Lab Hours:** 9:00am-5:00pm M-F, w/option of testing in the evenings.
- 2) **LCCC Outreach Branch – Warren Air Force Base**
 - **23 computers (19 in main lab, 4 in resource lab) available for testing**
 - **Contact Person(s):** Doug Cook, LCCC/WAFB Education Specialist
 - **Address:** Frances E. Warren Air Force Base, Outreach Office Base Education Services Building 841, 1205 Black Powder Road, Cheyenne, WY 82005
 - **Email:** dcook@lccc.wy.edu
 - **Phone #:** (307) 773-2113
 - **Fax #:** (307) 635-7798
 - **Website(s):** <http://www.lccc.wy.edu/Index.aspx?page=898>
 - **Client Computer Lab Hours:** 9am-3pm
- 3) **LCCC Outreach Branch – Pine Bluffs, Eastern Laramie County Center**
 - **23 computers available for testing**
 - **Contact Person(s):** Sherry Acheson, Eastern Laramie County Coordinator
 - **Address:** 607 Elm Street, Pine Bluffs, WY, 82082
 - **Email:** sacheson@lccc.wy.edu
 - **Phone #:** (307) 245-3595
 - **Fax #:** (307) 245-3739
 - **Website(s):** <http://www.lccc.wy.edu/Index.aspx?page=1149>
 - **Client Computer Lab Hours:** Clients are encouraged to use the computer lab during the posted hours M-Th 10:30 a.m. to 5:30 p.m. Appointments can be scheduled for Fridays, weekends, early mornings or evenings.
- 4) **LCCC Outreach Branch – Laramie - Albany County Campus**
 - **9 computers available for testing**

- **Contact Person(s):** Burt Davis, Coordinator, LCCC-ACC Exam Lab
- **Address:** 1125 Boulder Drive, Laramie, WY 82070, Room 217
- **Email:** acctest@lccc.wy.edu
- **Phone #:** (307) 721-5138
- **Fax #:** (307) 772-4282
- **Website(s):** <http://www.lccc.wy.edu/albanycountycampus>
- **Client Computer Lab Hours:** Alternate Tuesdays @ 2:00pm and 6:00pm, by appointment only. Please call to make an appointment by noon the Monday before you plan to test.

LCCC has purchased the WIN remediation program, which can be utilized on any computer with an internet connection.

Notes:

Western Wyoming Community College (12 total sites)

1) Main Campus – Rock Springs

- **1 computer available for testing**
- **Contact Person(s):** Maggie Bartlett
- **Email:** mbartlet@wwcc.wy.edu
- **Address:** 2500 College Drive, Room 1436, Rock Springs, WY 82901
- **Phone #:** (307) 872-1326 (Green River does the scheduling)
- **Fax #:** (307) 875-4072
- **Website(s):** <http://www.wwcc.wy.edu/ptce>
- **Client Testing Hours:** We will offer testing on the 2nd and 4th Fridays from 9-Noon. To have testers register for any date, for Rock Springs or Green River, please contact 307-872-1326 (new direct dial number!). Please note: If we do not have any testers registered by 5pm on Thursday for Friday testing, we **WILL NOT** have testing. Also, testers need to arrive at 8:30am for registration with appropriate ID and payment (cash/check or voucher).

2) Outreach Site – Afton/Star Valley

- **3 computers available for testing**
- **Contact Person(s):** Yvonne Putnam (Outreach Coordinator), Mary Roger (Program Assistant)
- **Email:** yputnam@wwcc.wy.edu; mroger@wwcc.wy.edu
- **Address:** WWCC Community Education Center, 247 N. Washington, Afton, WY 83110
- **Phone #:** (307) 886-3834
- **Fax #:** (307) 886-9229
- **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm
- **Client Testing Hours:** 10:00 a.m. – 12:00 p.m., and 1:00 p.m. – 4:00p.m. M-F, August 1st through May 31st. Testing by appointment.
- **Afton/Star Valley Outreach is closed for the summer.**

3) Outreach Site - Big Piney

- **8 computers available for testing**
- **Contact Person(s):** Angie Clifford
- **Address:** Big Piney High School, 916 Piney Dr., P.O. Box 769, Big Piney, WY 83113
- **Email:** aclifford@bp.k12.wy.us
- **Phone #:** (307) 276-3324
- **Fax #:** (307) 276-3480
- **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm

- **Client Testing Hours:** 8:30 a.m. - 4:00 p.m. Testing by appointment.
 - **IMPORTANT NOTE:** During the summer months, the Big Piney outreach office is not staffed on a daily basis. However, you have the option to call and leave a message, and Angie will get back with you within a week to schedule an appointment for you to take WorkKeys.
- 4) **Outreach Site – Cokeville**
- **1 computer available for testing**
 - **Contact Person(s):** Melanie Luthi
 - **Address:** Cokeville Branch Library, 240 E. Main, Cokeville WY 83114
 - **Email:** mluthi@wwcc.wy.edu
 - **Phone #:** (307) 279-3254
 - **Fax #:** (307) 279-3254
 - **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm
 - **Client Testing Hours:** By appointment 8:30 a.m. to 6:00 p.m.
 - **Hours are limited** – The coordinator in Cokeville only works 10 hours per week, so testing must be done by appointment ONLY.
 - **Cokeville Outreach is closed for the summer.**
- 5) **Outreach Site – Evanston**
- **15 computers available for testing**
 - **Contact Person(s) WWCC:** Donna Cornia, Allen Calmes
 - **Address:** 1013 Cheyenne Dr., Evanston, WY 82931
 - **Email:** dcornia@wwcc.wy.edu, acalmes@wwcc.wy.edu
 - **Phone #:** (307) 789-3988 (Donna or Allen)
 - **Fax #:** (307) 789-8818 (Donna or Allen)
 - **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm
 - **Client Testing Hours:** BY APPOINTMENT ONLY.
- 6) **Outreach Site - Green River**
- **30 computers available for testing**
 - **Contact Person(s):** Carole Shafer
 - **Address:** 1 College Way, Room 117, Green River, WY 82935
 - **Email:** cshafer@wwcc.wy.edu
 - **Phone #:** (307) 875-2278 ext 326
 - **Fax #:** (307) 875-4072
 - **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm
 - **Client Testing Hours:** Set Testing will be every Thursday from 1pm-4pm
 - Testing will be available by request at additional times, including weekends, by contacting our office.
- 7) **Outreach Site – Kemmerer**
- **15 computers available for testing**
 - **Contact Person(s):** Mandie Dovey
 - **Address:** Oyster Ridge BOCES, 20 Adaville, Diamondville, WY 83116, P.O. Box 423 Kemmerer, WY 83101
 - **Email:** mdovey@wwcc.wy.edu
 - **Phone #:** (307) 877-6958
 - **Fax #:** (307) 828-9040
 - **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm
 - **Client Testing Hours:** Open from 8:00 a.m. to 5:00 p.m. Monday – Friday but would prefer appointments for testing.
- 8) **Outreach Site - Medicine Bow/Elk Mountain/Hanna**
- **1 computers available for testing**
 - **Contact Person(s):** Kenda Colman
 - **Address:** WWCC Medicine Bow/Elk Mountain/Hanna Outreach, H.E.M. High School, 101 Hwy 72, Hanna, WY 82327
 - **Email:** kcolman@wwcc.wy.edu
 - **Phone #:** (307) 325-6545
 - **Fax #:** (307) 325-9223
 - **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm

- **Client Testing Hours:** Testing by appointment.
- **Closed for the summer from June 1 until August 1.**
- **Office Hours:** TWR 8am-4pm

9) Outreach Site – Pinedale

- **4 computers available for testing**
- **Contact Person(s):** Donna Lozier or Trudy Fry
- **Address:** 665 North Tyler Avenue, P.O. Box 977, Pinedale, WY 82941
- **Email:** dlozier@wwcc.wy.edu
- **Phone #:** (307) 367-6873
- **Fax #:** (307) 367-6634
- **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm
- **Client Testing Hours:** Monday – Friday 8:00 a.m. – 4:30 p.m. Testing by appointment.
Please call our office to inquire about evening hours.

10) Outreach Site – Rawlins

- **16 computers available for testing**
- **Contact Person(s):** Judy Hamel, CCHEC Adult Education Center Director, Athena Gerzanic, Administrative Assistant
- **Address:** Carbon County Higher Education Center, 705 Rodeo St., Rawlins, WY 82301
- **Email:** jhamel@cchecc.org, agerzanic@cchecc.org
- **Phone #:** (307) 328-9204
- **Fax #:** (307) 324-3338
- **Website(s):** http://www.cchecc.info/al_approved_test.shtml
- **Client Testing Hours:** M-Th 8:00 a.m. - 4:00 p.m.
 - *By appointment ONLY*
 - There will be a \$10 charge to access WIN through the CCHEC

11) Outreach Site – Saratoga/Encampment

- **2 computers available for testing**
- **Contact Person(s):** Pat Taylor
- **Address:** Saratoga High School 801 West Elm, Saratoga, WY 82330
- **Email:** ptaylor@wwcc.wy.edu
- **Phone #:** (307) 326-5600
- **Fax #:** (307) 326-9607
- **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm
- **Client Testing Hours:** Testing by appointment

12) Outreach Site – Bridger Valley

- **7 computers available for testing**
- **Contact Person(s):** Lynn Nebeker, Valley Learning Center Testing Coordinator
- **Address:** 219 First Street, Mountain View WY 82939
- **Email:** lynn@valleylearning.com
- **Phone:** (307) 782-6401
- **Fax #:** (307) 782-7410
- **Website(s):** http://www.wwcc.wy.edu/cont_ed/workkeys.htm
- **Client Testing Hours:** Sept – May M-Th 10:00 a.m. – 4:00 p.m. and 6:00 p.m.–9:00 p.m.
Closed Friday
 - **Summer Hours:** Testing by appointment only. Office will be staffed 10:00am - 4:00pm and 6:00pm - 9:00pm on Tuesdays June 1 to Aug 31.

Wind River Tribal Community College (1 total site)

1) Riverton – Wind River Reservation Tribal College

- **Address:** 533 Ethete Road, Ethete, WY 82520; Box 1190, Fort Washakie, WY 82514
- **Contact Person:** Jordan Dresser, Test Administrator
- **Phone:** (307) 335-8243
- **Toll Free:** 1-866-701-8385
- **Email:** jdresser@wrtribalcollege.com

- Fax #: (307) 335-8148
- Website(s): www.wrtribalcollege.com

Department of Corrections

Paper-based testing ONLY (for offenders), NOT open to general public (4 total sites)

1) Wyoming Women's Center

- Address: 1000 West Griffith Boulevard, Lusk, WY 82225
- Contact Person: Mike Quillen, DOC Education Manager
- Phone: (307) 334-3693
- Fax #: (307) 334-4008
- Website(s): <http://doc.state.wy.us/institutions/wwc/index.html>
- Email: mquill@wdoc.state.wy.us

2) Wyoming Honor Conservation and Boot Camp

- Address: 40 Phippen Road, Newcastle, WY 82701
- Contact Person: Dan Gettinger, DOC Education Manager
- Phone: (307) 746-4436
- Fax #: (307) 746-9316
- Website(s): <http://doc.state.wy.us/institutions/whcc/index.html>
- Email: dgetti@wdoc.state.wy.us

3) Wyoming Honor Farm

- Address: 40 Honor Farm Road, Riverton, WY 82501
- Contact Person: Charlene Delaunay, DOC Education Manager
- Phone: (307) 856-9578
- Fax #: (307) 856-2505
- Website(s): <http://doc.state.wy.us/institutions/whf/index.html>,
<http://www.cowboyshowcase.com/honorfarm.htm>
- Email: cdelau@wdoc.state.wy.us

4) Wyoming State Penitentiary

- Address: 2900 South Higley Road, Rawlins, WY 82301
- Contact Person: Bill Schnackenberg, DOC Education Manager
- Phone: (307) 328-1441 x390
- Fax #: (307) 328-7471
- Website(s): <http://doc.state.wy.us/institutions/wsp/index.html>
- Email: wschna@wdoc.state.wy.us

5) Wyoming Medium Security Institution

- Address: 7076 Road 55F, Torrington, Wyoming 82240
- Contact Person: Konne Rife, DOC Education Manager
- Phone: 307-532-6600 ext 199-0226
- Fax #: (307) 532-3240
- Email: krife@wyo.gov

Juvenile Detention Center (1 total site)

1) Frontier Correctional Systems Inc: Regional Juvenile Detention Center

- Address: 201 North David 3rd Floor, Casper, WY 82601
- Contact Person: Margaret McAtee
- Phone: (307) 234-0057
- Email: Margaret_Mcatee@ncsd.k12.wy.us
- Website(s):
- Fax #: 307-268-8562

High Schools (3 total sites)

- 1) **Kelly Walsh – Casper**
 - **Address:** 3500 E 12th St, Casper, WY 82609
 - **Contact Person:** Carol Salveson, Work Study Facilitator
 - **Phone:** (307) 261-6180 Office, ; (307) 267-2586 (Cell)
 - **Email:** Carol_Salveson@ncsd.k12.wy.us
 - **Fax #:** (307) 261-6179
 - **Website(s):** <http://www.kellywalsh.org/>
- 2) **NCSD#1 Transitions Learning Center – Casper**
 - **Address:** 2000 Casper Street, Casper WY 82604
 - **Contact Person:** Theresa Fountain, Career Selection Facilitator
 - **Phone:** (307) 253-4308
 - **Email:** theresa_fountain@ncsd.k12.wy.us
 - **Fax #:** (307) 253-4321
 - **Website(s):** <http://www.natronaschools.org/school.php?id=123>
- 3) **Buffalo High School**
 - **Address:** 29891 Old Hwy 87 Buffalo, WY 82834
 - **Contact Person:** Joyce Hall, Business Education
 - **Phone:** (307) 684-2269
 - **Email:** jhall@jcsd1.us
 - **Fax #:** (307) 684-9481
 - **Website(s):** <http://www.jcsd1.k12.wy.us/High.cfm>
 - **Hours of operation for testing:** 8:00 a.m. to 4:00 p.m. Public can test at this site by appointment

Workforce Centers (6 total sites)

- 1) **Afton Workforce Center**
 - **Address:** 350 S. Washington Street, Afton, WY 83110
 - **Contact Person:** Karen Schneider, Employment Specialist
 - **Phone:** (307) 886-9260
 - **Email:** kschne@wyo.gov
 - **Website(s):** <http://www.wyomingworkforce.org/>
 - **Fax #:** 307-886-9269
- 2) **Cody Workforce Center – NOTE: This site is not up and running yet, but will be soon!**
 - **Address:** 1026 Blackburn Avenue
 - **Contact Person:** Diane Dijeno, Center Supervisor
 - **Phone:** (307) 587-4241
 - **Email:** ddijen@wyo.gov
 - **Website(s):** <http://www.wyomingworkforce.org/>
 - **Fax #:** 307-587-8247
- 3) **Douglas Workforce Center**
 - **Address:** 311 Russell Ave. #B, Douglas, WY 82633
 - **Contact Person:** Linda Alley, Employment Specialist
 - **Phone:** (307) 358-2147
 - **Email:** lalley@wyo.gov
 - **Website(s):** <http://www.wyomingworkforce.org/>
 - **Fax #:** 307-358-2170
- 4) **Newcastle Workforce Center**
 - **Address:** 2013 W. Main St. #102, Newcastle, WY 82701
 - **Contact Person:** Georgia Auch, Employment Specialist
 - **Phone:** (307) 746-9690
 - **Email:** georgia.auch@wyo.gov

- **Website(s):** <http://www.wyomingworkforce.org/>
- **Fax #:** 307-746-9692

5) Sheridan Workforce Center

- **Address:** 61 S. Gould St., Sheridan, WY 82801
- **Contact Person:** Melana Cummings, Employment Services Analyst
- **Phone:** (307) 672-9775
- **Email:** mcummi@wyo.gov
- **Website(s):** <http://www.wyomingworkforce.org/>
- **Fax #:** 307-674-9874
- **Testing by Appointment ONLY!**

6) Worland Workforce Center - **NOTE: This site is not up and running yet, but will be soon!**

- **Address:** 1200 Culbertson Avenue
- **Contact Person:** Maria Martinez, Employment Specialist
- **Phone:** (307) 347-8173
- **Email:** mmarti2@wyo.gov
- **Website(s):** <http://www.wyomingworkforce.org/>
- **Fax #:** 307-347-3150

7) Laramie Workforce Center

- **Address:** 112 South 5th Street
- **Contact Person:** Amelia Kelso, Career Readiness Program Manager
- **Phone:** (307) 742-2153
- **Email:** akelso@wyo.gov
- **Website(s):** <http://www.wyomingworkforce.org/crc/>
- **Fax #:** 307-742-4464
- **Testing by Appointment ONLY!**

8) Gillette Workforce Center

- **Address:** 1901 Energy Ct. #230, Gillette, WY 82718
- **Contact Person:** Vermona Petersen
- **Phone:** (307) 682-9313
- **Email:** vermona.petersen@wyo.gov
- **Website(s):** <http://www.wyomingworkforce.org/crc/>
- **Fax #:** 307- 686-2975
- **Testing by Appointment ONLY!**

Vocational Training Sites (2 total sites)

1) Plumbers and Pipefitters Union Local 192

- **Address:** 411 West 5th Street, Cheyenne WY 82007
- **Contact Person:** Donald Pindell, Training Coordinator
- **Phone:** (307) 634-5837
- **Email:** jatc192@wyoming.com
- **Website(s):** <http://www.plumbers192.org/>
- **Fax #:** 307- 778-2718
- **Note:** Testing only for entrance to apprenticeship program, not open to the general public.

2) Wyoming Contractor's Association's McMurry Training Center

- **Address:** 2220 N Bryan Stock Trail, Casper WY 82601
- **Contact Person:** Chris Corlis, General Manager
- **Phone:** (307) 237-4400
- **Email:** chris@wyomingcontractors.org
- **Website(s):** <http://www.mcmurrytrainingcenter.com/>
- **Fax #:** 307- 237-6159
- **Note:** Testing open to the general public by appointment.