Special OSHA Commission Meeting Minutes

Date: January 26, 2018
Time: 9:00 a.m.
Location: Cheyenne CBC, Room 101, 1510 East Pershing Blvd, Cheyenne WY

1. **Call to order:** OSHA Commission Chair Dennis Shepard called the meeting to order at 9:02 a.m.

2. **Introduction of the OSHA Commission members:** Chuck Dobkins, Don Alston, Doug Thomas, Mandi Safford

3. **Introduction of the OSHA Staff and guests present:** Daniel Bulkley, Deputy Administrator (via phone); Ken Masters, Operations Manager; Christian Graham, Compliance Program Manager; Brad Westby, Compliance Lead; Jody Paessler, Operations Support; Marcia Price, Research & Policy Unit

4. **Old Business:**

   None

5. **New Business:**

   a. Rules adoption process - Requesting permission to change OSHA Practices and Procedures (P&P) Chapter 3: Enforcement; Section 6 Penalties to new penalty amounts already in place at the Federal level relating to their annual reviews. A vote to approve and seek the Governor’s approval is needed. Motion to accept OSHA Division’s recommendation to seek Governor’s approval. Seconded. Chair Shepard asked for clarification of the steps involved in Governor’s approval. Marcia Price and Ken Masters provided the requested information. Vote carries motion.

   b. Chair Shepard inquired about any possible State Legislature activity that may be related to OSHA. Dan Bulkley stated that the only item he had heard so far is a possible increase to the discount rates for the various employer discount programs through Workers’ Compensation.
c. Chair Shepard asked for a briefing for the Commission regarding the upcoming Compliance audit and the possibility of the Whistleblower program being moved to Labor Standards. Dan Bulkley explained the process and timeline for the audit. Dan then updated the Commission on applicants for the Compliance positions and stated that one of them had headed up Labor Standards and has over 20 years of discrimination investigation experience so depending on how that person interviews and if they are offered and accept the position, the Whistleblower program would remain with OSHA. If that situation doesn’t occur, we still have permission to utilize Labor Standards resources.

d. Chair Shepard inquired about sitting in on the upcoming OTI classes to be held in Cheyenne. Dan confirmed that if any of the Commissioners would like to sit in and observe any of the classes, they are welcome to do so.

e. **Next Meeting date and time:** Friday, March 16, 2018 at 9:00 a.m. via telephone from Cheyenne CBC Rooms 1141 & 1142

f. **Adjourn Meeting:** Chairman Shepard adjourned the meeting at 9:20 a.m.