INSTRUCTIONS FOR AFFIDAVIT A

W.S. § 16-6-101
(a) As used in this act:
  (i) “Resident” means a natural person, association or business entity...subject to the following criteria:
      (A) Any natural person who has been a resident of the state for one (1) year or more immediately prior to bidding upon the contract or responding to a request for proposal;

Requirements to Qualify:
☐ Individual has been a Wyoming resident for one (1) year or more.

Required Documentation:
☐ A completed, notarized affidavit signed by the individual.
☐ A photocopy of the front and back of the individual’s driver’s license.
☐ A check or money order made out to DWS/Labor Standards for $40.00 mailed to:

  DWS - Labor Standards
  5221 Yellowstone Road
  Cheyenne, WY 82002

The required documents need to be uploaded into the application form:
https://forms.gle/hoVu53crwCjsrXbt7

FOR EXPEDITED REVIEWS, MAKE SURE TO INCLUDE AN IMAGE OF THE CHECK WITH UPLOADED DOCUMENTS BEFORE MAILING IT.

If you are unsure if this is the right affidavit type or have any questions, please contact the Wyoming Department of Workforce Services, Division of Labor Standards at (307)777-7261 or dws-residency@wyo.gov.

Legal Reminders:
Wyoming Statute § 16-6-120 outlines possible punishments for providing misrepresented or false information. Potential penalties include fines, being barred from bidding and potentially felony charges.